

LEARNERS NOTICE

DISCIPLINE & ANTI RAGGING COMMITTEE

All the Learners are hereby instructed to follow the rules laid down as under , by the College Discipline & Anti Ragging Committee:

- Learners shall be allowed to enter inside the class rooms for attending the lectures latest upto 7.00 a.m. with a discretionary grace of the College authorities of 5 minutes and by 7.15 a.m. in the monsoon season.
- Learners should not loiter in the college campus including gymkhana, passages, lobby and staircase between 7.00 a.m. and 9.30 a.m. while the classes are being conducted. Their conduct in the classroom shall be such as not to cause any disturbance to other learners or to the smooth functioning of the other classes.
- Learners shall not be permitted to enter the college campus without a valid photo identity card issued by the college. Every learner is compulsorily required to wear his/her identity card while in the college premises at all times and present it for inspection when demanded by any of the college authorities including security guards deputed by the College. In the event of the string of the ID-card being broken / damaged, the learner has to purchase a new string at the rate of Rs. 50/- from the College office, on the same day.
- Learners who have not been issued identity card for some reason or have misplaced it and applied for a duplicate identity card should carry a photocopy of their valid FEE RECEIPT at all times while in the college premises.
- Insubordination and unbecoming language or misconduct in any form are sufficient reasons for the dismissal of a learner from the college. Any form of “**RAGGING**” i.e. intimidation or humiliation of any learner by other learner is strictly prohibited and is liable to the most severe penalties including rustication of the learner from the college as per the guidelines laid down by the University of Mumbai including immediate handing over of such learner/s to the police authorities.

- Learners shall abide by the dress code specified by the college. They are not allowed to wear sleeveless, short or skin-hugging dress, ripped or torn jeans, cold shoulder tops and shorts/ three fourths to the college.
- Learners are expected to take proper care of the college property and help in keeping the college premises neat and tidy. Causing damage to the property of the college, eg. Disfiguring walls, doors, fittings or breaking furniture etc. is a breach of discipline and will be duly punished.
- Smoking, chewing paan/ tobacco, consumption of alcohol, possession of and/ or distribution of drugs are strictly prohibited in the college premises. Offenders will be severely dealt with and police complaint may be lodged against them.
- Learners are strictly prohibited from entering in the college premises in an inebriated state or after abusing any intoxicating substances.
- Learners should not leave their books, valuables and other belongings in their classrooms /laboratory/library/girls common room, whenever they move away from the room. The college shall not be responsible for any loss of property of the learner brought by him/her in the college premises.
- Learners shall not bring any personal vehicles like scooter, bike, car and any other two wheeler or automobiles inside the college campus. They shall not be allowed to park the same inside the college premises. The college shall not be responsible for any loss of property of the learner brought by him/her in the college premises.
- Learners shall not bring any electronic or digital gadgets, equipments like cellphone, CDs, DVDs, pendrive or any kind of data storage device like PDA laptops, palmtops etc. inside the computer lab of the college without explicit written permission. Any learner found in possession of above mentioned items shall be permanently debarred from entering the computer lab.
- Learners are not allowed to access any social networking websites like facebook, twitter etc.in any of the gadgets belonging to self or college.
- Learners are not supposed to operate and use MOBILE PHONES in any form, while they are in the college premises. The mobile phones should be placed in bags / pockets (& not in hands) at all times, on the college premises.

- Learners are not allowed to click selfies / photos or record videos in the college premises under any circumstances. They are not allowed to access any social networking website like facebook, twitter etc in any of the gadgets belonging to self or College, in the College premises.
- Learners are strictly prohibited from using any kind of technology in the college canteen for playing songs, viewing videos, chatting, social networking etc. They are also prohibited from singing songs, playing music, laughing and talking loudly in the college premises especially in the college canteen as they may disturb the lectures and normal functioning of the college.
- Learners should note that the college premises are under CCTV surveillance and any undignified behaviour of the student shall be recorded, strict action shall be taken against the offenders.
- Learners shall not bring any outsiders or their friends in the College
 - premises for any reasons. They should not loiter or stand in groups outside
 - the College gate on the S.V. Road.

Serious offences like Ragging/Drug abuse/Liquor Consumption/Sexual harassment in any form :

Such offenses shall be dealt with, as per the guidelines of the University of Mumbai and the existing provisions of law, which may also include handing over the learner to the police authorities.

Damaging the College property:

The actual cost of repair or replacements of the damaged property shall be recovered from the learner(s) and / or parents as the case may be.

Please note that the above penalties are recommendatory in nature. The College Management, In-charge Principal, Vice Principal or any other authorised person from the College shall have the discretion to levy a penalty not specified herein above, depending on the gravity of the offence.

The students should further note that their “PARENTS” shall be called personally to pay such penalties on their behalf. The penalty has to be paid either on same day or on the very next day itself.